



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Sunbeam College for Women
• Name of the Head of the institution	Dr. Vibha Shrivastava
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	05422366488
• Mobile No:	9721452109
• Registered e-mail	info@sunbeamcollege.com
• Alternate e-mail	principal@sunbeamcollege.com
• Address	206 Bhagwanpur, Lanka
• City/Town	Varanasi
• State/UT	Uttar Pradesh
• Pin Code	221005
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Mahatma Gandhi Kashi Vidyapith				
• Name of the IQAC Coordinator	Dr. Amit Kumar				
• Phone No.	05422366488				
• Alternate phone No.	05422366488				
• Mobile	6394841603				
• IQAC e-mail address	coordinatoriqacscw@gmail.com				
• Alternate e-mail address	amitkumar@sunbeamcollege.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sunbeamcollege.com/wp-content/uploads/2023/05/SelfStudyReport.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	www.scwconnect.com/NAAC_Data/AQAR_2022-23/AcademicCalender.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.2	2022	11/10/2022	10/10/2027
6.Date of Establishment of IQAC			16/07/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	<p>Yes</p>	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>No File Uploaded</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> • If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
<p>• Conduction and Supervision of seminars, workshops on IPR, Research Methodology, Yoga and Mental Health. • Conduction of hands-on training on Tools and Techniques in Interdisciplinary Sciences, Python and machine learning. • Initiatives for strengthening computer literacy. • Infrastructural Development by renovation/ upgradation of Classrooms and Auditorium. • Green initiative to protect environment.</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan and outcome		

Plan of Action	Achievements/Outcomes
To attain new MoUs	5 New MoUs signed with i) SEGA (Skills and Employability Generation Academy), ii) Fleetblue Private Limited, iii) Study At Home Private Limited, iv) iGuru Portal Services Private Limited Company and v) Anirudh Foods Limited
Conduction of workshop on Research Methodology	A seven days Research Methodology workshop was conducted by the college in collaboration with Indian Accounting Association, Mirzapur Chapter.
Conduction of training programme for science students	A six days hands-on training program on Tools and Techniques in Interdisciplinary Sciences successfully conducted.
To start ERP Module for Teaching staff and students	In process
Upgradation of classroom	All classrooms are ICT enabled.
Community Services	Sunbeam College for Women has closely connected with neighbouring social communities through NSS and student clubs, College has organised several camps and initiatives to aware the local community about current socio-cultural issues, Plantation and Blood Donation.
Development of e-content	Successful development of e-content for all programs, available through faculties during lectures and through Google classrooms.
To attain Autonomy	In Process
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Managing Committee	30/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

15. Multidisciplinary / interdisciplinary

Sunbeam College for Women operates under the auspices of Mahatma Gandhi Kashi Vidyapeeth, aligning with its guidelines and embracing a commitment to delivering quality education in accordance with the vision of the National Education Policy (NEP). Our college offers a diverse range of multidisciplinary and interdisciplinary courses that reflect the evolving educational landscape.

At Sunbeam College for Women, we present four distinctive programs—B. Com, BSc, BCA, and M.Com. Among these, courses such as E-Taxation, Advertisement, and First Aid exemplify our commitment to a multidisciplinary approach. Following the implementation of the NEP, each program now incorporates a course that is inherently multidisciplinary or interdisciplinary in nature.

This strategic alignment with the NEP's vision and the affiliation with Mahatma Gandhi Kashi Vidyapeeth underscores our dedication to providing a well-rounded and contemporary education, preparing our students for the dynamic challenges of the modern world.

16. Academic bank of credits (ABC):

The college adheres to the guidelines of university and state government. The Sunbeam College for Women is registered with UP Government designated credit bank ABACUS. Students are encouraged to register in ABACUS credit bank.

17. Skill development:

In our pursuit of excellence, the college is dedicated to providing a well-rounded education that seamlessly integrates formal classroom instruction with real-world industry exposure and diverse internship opportunities. This strategic approach is designed to not only boost

the employability of our students but also foster an awareness of continuous skill enhancement across various professional domains.

To actualize this vision, the college hosts an array of workshops and resource lectures, offering students valuable insights and vocational orientation. Our Placement Cell plays a pivotal role in bridging the gap between academia and the professional landscape, orchestrating on-campus placement drives and delivering targeted training programs to empower students for successful careers.

In addition to these initiatives, we actively champion skill development through an array of avenues, encompassing bridge courses, ADD-ON courses, webinars, seminars, workshops, and organized competitions. This commitment to skill enhancement is executed through both online and offline modes, ensuring a comprehensive and adaptable approach that aligns with the evolving demands of the job market. The College continued to join hands with Bajaj Finserve for Add-on course on CPBFI (Certificate Programme in Banking, Finance and Insurance) which enhanced the knowledge of Commerce students.

Deeply rooted in our commitment to student growth, we have established state-of-the-art facilities, exemplified by our dedicated commerce lab. Specifically tailored for B.Com and M.Com students, this lab serves as a dynamic learning environment covering a spectrum of commerce-related subjects. Here, students gain practical knowledge in areas such as commerce jargon, online tax filing, Tally, and engage in mock exams for banking competitions. The lab also provides hands-on training with essential research software like SPSS, offering a practical edge in research tool utilization.

In summary, our college's multifaceted approach to education and skill development is designed to equip students with a robust foundation, blending theoretical understanding with practical expertise. This comprehensive strategy prepares our students to not only meet but exceed the expectations of the professional world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sunbeam College for Women provides an environment conducive for the students to develop into creative individuals. The college focuses on academics, intellectual and cultural development of its students such that they face the challenges of today with a base firmly rooted in India's cultural heritage. The qualities of fortitude,

justice and benevolence are the cornerstone of the education imparted here. Sunbeam believes in upholding the traditional values. Keeping pace with the same rhythm, various cultural activities are being organized in the Sunbeam College in order to retain cultural ethos and values. A number of educative, recreational and extra-curricular activities are integral part of the working of the college. In each of the extra-curricular activities of the college, we make sure to include the participation of the students in various cultural events which preserve the cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sunbeam College for Women is dedicated to delivering outcome-based education, ensuring that students acquire essential learning by the conclusion of their courses. The college, to the best of its capacity, provides facilities and organizes activities to enhance the overall educational experience.

We follow the curriculum offered by affiliating university, which is outcome based as per NEP. Emphasis is placed on establishing correlations among topics, and remedial classes are offered to facilitate a more comprehensive understanding and improved learning outcomes.

In our commitment to outcome-based education, our faculty actively engages in developing learning resources, including impactful presentations (PPTs), flipped classes, and leverages available online resources. Students are kept informed about their current program and course outcomes, fostering a proactive approach to their learning journey. During orientation and lectures, teachers thoroughly discuss Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs), and Course Specific Outcomes (CSOs), providing clarity to learners.

To ensure transparency and accessibility, these expected outcomes are prominently displayed on the College Website and further elaborated by subject teachers in the classrooms. Sunbeam College for Women adheres to the guidelines set forth in the National Education Policy (NEP), aiming to foster a deeper understanding of subjects among our students.

20.Distance education/online education:

In response to the evolving landscape of education, our college has embarked on a transformative journey, leveraging Information and Communication Technology (ICT) to enhance the learning experience.

The institution has invested significantly in smart classrooms, fostering a blended mode of learning that combines traditional face-to-face instruction with digital elements. These technology-enabled classrooms serve as a hub for interactive sessions, allowing teachers to seamlessly integrate e-content into their lectures. The symbiosis of traditional and digital methodologies enhances engagement and comprehension among students.

Recognizing the importance of continuous professional development, our faculty actively participates in training programs focused on innovative and online teaching-learning tools and techniques. These initiatives empower educators to stay abreast of the latest trends in educational technology, ensuring that they can harness the full potential of ICT in their teaching methodologies.

The availability of e-content online, accessible through the college website, google classrooms and shared directly in classes, has dismantled the traditional borders and barriers to education. Students now have the flexibility to access resources at their own pace, promoting a learner-centric approach. This blended mode of learning caters to diverse learning styles, fostering a more inclusive educational environment.

The integration of online platforms has opened up a world of opportunities for both educators and students. Teachers regularly organize webinars, workshops, and collaborative sessions that transcend geographical boundaries. This global exposure not only enriches the educational experience but also broadens students' perspectives, preparing them for a more interconnected world.

Extended Profile

1. Programme

1.1 157

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 781

Number of students during the year

File Description	Documents
Data Template	View File

2.2 300

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 250

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 33

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 38

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	157
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	781
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	300
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	250
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	33
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	120.18
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	85
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sunbeam College follows student centric methods for curriculum delivery. College provides curriculum delivery by preparing its own academic calendar in the beginning of the session based on academic calendar of Mahatma Gandhi Kashi Vidyapith. The calendar reflects different academic activities planned by the college. Principal of the college in consultation with the head of the departments, allocates courses to teachers and also prepares timetable. The syllabus is distributed among the teachers via departmental meetings.

Each teacher prepares a detailed month-wise teaching plan and mails it to official college email id. This enables Principal to monitor the progression of syllabus and regularity of classes and also the students to keep track with ongoing topics. Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed.

Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used. Class notes, lecture videos, PPTs and e-books which are available in college Library. Primarily using the following methods to ensure effective curriculum delivery:

1. Instructional Delivery
2. Innovative Learning Practices
3. Assessment Methods

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mgkvp.ac.in/StudentHome/Syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares an Academic Calendar centrally in adherence to that of Mahatma Gandhi Kashi Vidyapeeth. It includes important timelines like commencement of classes and examination. It also includes other activities, result declaration of internal college evaluation, vacation dates, parent-teacher meetings, field trips, excursion, etc. The college takes every care that the planned activities are held in due time. The syllabus and detail teaching plan is updated to the students at the commencement of the session. Monthly attendance reports are sought by Principal from the departments. Teachers try to know the reason behind the students' absenteeism while mentoring and make necessary interventions, wherever possible. Continuous internal assessments are taken for evaluation of the students. On the basis of class response and performance in class tests, remedial classes are arranged for the slow learners. All curricular aspects, as well as extra-curricular activities, are analyzed from time to time by IQAC through meetings at regular intervals.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

216

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

216

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Sunbeam College includes cross cutting issues such as women empowerment, gender equity, environment and sustainability and human values in its curriculum. The syllabus for all programs conducted by the college for environment and sustainability and human values in its curriculum is provided by the university. Above mentioned cross cutting issues are blended into the student learnings as part of content provided by the university. Course in Food and Nutrition offers an understanding of methods for nutritional assessment and role of dietician in hospital.

The syllabi includes ethical issues in the relevant field. Gender issues are included in UG syllabi of Economics, Human values are included in UG course of B.Sc. and B. Com as part of ethics, peace

education and value education. Environment/sustainability is addressed in core courses of Botany, Zoology, Economics, Physics, Food and Nutrition, Chemistry.

Also, college incorporates cross cutting issues as both co-curriculum and extra-curriculum activities for the students. Some of the co-curricular activities are guest lectures on gender issues and women empowerment, seminars and conferences on environment and sustainability. The extra-curricular activities include, organizing neighborhood events related to tree plantation, blood donation, In campus, college conducts poster competitions regarding AIDS DAY, BLOOD DONATION, SCIENCE DAY.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
167	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	www.scwconnect.com/NAAC_Data/AOAR_2022-23/M_1_4_1Add1.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of sanctioned seats during the year	
600	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
134	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>After the admission of students in First year in Sunbeam College for Women, an Orientation Programme is organized to make them aware and acquaint with the atmosphere of the college. The students are briefed about the academic, cultural and extra-curricular activities. Further, the college in order to identify the advanced and slow learners conducts a Diagnostic Test after one week to 15 days of bridge course (as the case may be). Thereafter, the teachers also assess the advanced and slow learners at different semesters through class-room discussions, quiz, unit-tests and class-tests. The Pre-University Tests are conducted after the completion of syllabus. For slow learners, the teachers take extra classes whereas for advanced learners, perks of participating in various activities like workshops, Sessions etc. are provided. Further, the second and third year advanced and slow learners are also identified through the marks obtained in the University examination. The slow learners, thereafter, are provided with remedial and extra classes. College does have the facility of providing extra text books to the students who are weak and not so financially strong.</p>	

File Description	Documents
Link for additional Information	www.scwconnect.com/NAAC_Data/AOAR_2022-23/M_2_2_1_link.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
781	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students engage through Interactive Simulations. Activities are designed to simulate "real-life" situations.

Teachers use this method to enhance learning. Lesson Plan are planned and conducted as part of curriculum and assessments rubrics are developed.

Students undertake internships and field work which helps to enrich with professional experience and practical knowledge.

Field Visits are taken to industries, research laboratories, market places to enable students with analytical skills.

Departments arrange Guest Lectures, Seminar & Workshops throughout year on topics periodically.

College organises Competitions and Co-curricular activities such as ideation of Business Plan and presentation, Model making, Group discussions, Speech and Elocution competitions, PowerPoint-presentations and more.

SWAYAM Online courses Registration is done by college. College guides students to enrol in courses offered by Spoken tutorials, SWAYAM etc,

College promotes Learning through Extra-Curricular Activities like Event management in which a student gets opportunity to analyse and manage things using their own intellect.

Students participate in Extension Activities like Blood Donation, Swachh Bharat Abhiyan, and Cleanliness Drive etc.

Club and Council activities helps students to achieve affective domain areas of program outcome such as teamwork, leadership and interpersonal skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.scwconnect.com/NAAC Data/AOAR 2022-23/M 2 3 1A W Link.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The college follows ICT-enabled teaching in addition to traditional classroom teaching. The college takes substantial effort to provide an e-learning atmosphere in the classroom.
- Teachers use IT-enabled learning tools such as PPT, audio-visuals and online resources to expose students to latest knowledge and practical learning.
- All classrooms are equipped with smart-boards/over-head projectors/interactive-panels along with speakers and internet connection.
- Most of the faculty members use PPTs, audio visuals from YouTube and portals of different universities for subject specific content available online.
- The college premises is Wi-Fi enabled and faculty members are provided with Wi-Fi access for their laptops and handled devices. Students can also access e-learning resources by using the dedicated computer systems in the library of the college and can use internet from the computer lab i.e., Gigabyte.

Access of both the Students and Teachers to Digital Platforms:

1. Google Classroom for effective sharing and preservation of notes and subject content electronically;

2. Google Meet and Zoom (Licenced) for convening webinars and enabling remote access to students in the classroom;
3. Access to NPTEL and SWAYAM
4. Access to N-List: National Library and Information Services Infrastructure for Scholarly Content (inflibnet.ac.in)
5. State of the art Multimedia content creation lab;

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_2_3_2_link.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

341

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is compulsory in all the programmes run according to NEP 2020.

College adheres to the NEP 2020 regarding the internal assessment of the student. Following are the key points:

- The College ensures that all students are aware of the commencement of Internal examination/assessments through college academic calendar. Internal assessments are prepared as per the University guidelines framed according to NEP

2020 and are made available to all faculties and students of different programmes.

- Assessment includes presentations, tests and assignments by students who are mentored by teachers at regular intervals with feedback. Dates for the tests/submission of assignments are notified on the college notice boards and announced by respective faculty in the classes at least a week in advance. The assignments are checked and shared with students and further the marking pattern is discussed with them.
- The internal assessment lists are displayed on the notice board at the end of the evaluation process. This is how transparency and security of evaluation system is ensured. The institution has an effective mechanism for redressal of grievances pertaining to internal assessments, if any. Students are also assessed by the teachers based on their participation in the class.

File Description	Documents
Any additional information	View File
Link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_2_5_1_Internal_assesment_records.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Examination committee of the college coordinates with students and university to provide quick resolution. University has its own examination grievances cell.
- Students' grievances related to late application form filling, wrong entries in examination admission letter, delayed receipt of admission letter, poor marks in exams are considered by college and forwarded to university.
- Students need to apply to University for correction in marks and for re-totalling of marks. process is governed by Mahatma Gandhi Kashi Vidyapith Ordinance. office executive of college guides students about process. For errors like mark sheets indicating that student was absent, correction of marks required in mark sheets etc. college promptly sends duly certified attendance sheet to assist in locating marks in examination and correcting discrepancies.
- Examination committee addresses all grievances related to internal assessment marks. All queries related to mistakes/errors related to attendance or internal assessment

of students are responded by Convener, Examination Committee.

- Grievances related to term end examinations are taken up by college with university examination grievance cell.
- Students can request for photocopy of answer scripts as per process of university.
- Students' performance is assessed for every experiment. Any grievances related to laboratory exams are raised to examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

University, according to the guidelines of NEP 2020, has developed PO's and CO's for all of its programs run under the NEP 2020. Students and teachers are periodically informed about the programme and course outcomes. The programme and course outcomes are displayed on college website. College conducts workshops and seminars on outcome-based education by inviting experts from outside. Literature published by the college including student handbooks carry PO's and CO's. During Induction programme, special attention is given to communicate the PO's and CO's of the programmes and courses. Teachers also communicate the CO's in the class before the beginning of the course. Common areas, laboratory and notice boards of the concern departments display PO's to create awareness among students and teachers. Department have been informed to align the assessments as per the course outcomes defined. IQAC encourages academic committee to align the co-curricular and extracurricular activities to the PO's defined by the college. Feedback obtained from the students during course exit and programme exit have specific questions on course outcome and programme outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes and Course Outcomes are linked for the programmes and the courses run by the parent university (Mahatma Gandhi Kashi Vidyapith), however there is no prescribed mechanism by the university for evaluating attainment of the PO with CO. In absence of such guidelines, even the institution refrains from such practice of evaluating attainment of PO and CO. The college, however, takes care of attainment of the PO and COs during delivery of the course in regular practice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

250

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_2_6_3_1_Link.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.scwconnect.com/NAAC_Data/AOAR_2022-23/M_2_7_1_Student%20Satisfaction%20Survey%202022-23%20Response.xlsx

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0.0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
14	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
02	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
15	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sunbeam College for Women is committed to inculcate moral values and a sense of responsibility among the students sensitizing them to social issues for their holistic development. To achieve this goal our college has a dedicated NSS unit, and student council committees such as Social Council, Civic Council, and Discipline Council etc.

At the beginning of each academic year, extension & outreach programmes for the year are decided and a calendar for the extension activities are prepared and circulated in advance. Activities organized under Extension committee & NSS effectively turn the students towards the society to which they belong. Major extension and outreach programmes conducted in and outside college include Blood Donation Camps, AIDS Awareness Programs, Swachh Bharat Abhiyaan, Clothes donation drives, Voters Awareness Camp, books and food distribution for poor children, Women health and hygiene awareness regarding prevention of diseases. Such programs are organized to promote large participation of the students and to become responsible and dutiful citizens of India.

The college organizes various events and ensures that students are provided with opportunities to participate leading to a better understanding of their own abilities, talents and career goals. Such events strengthen their social skills, confidence and overall personality.

File Description	Documents
Paste link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_3_3_1_merged.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

430

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The classrooms are spacious, well built and facilitated. The college has 22 classrooms, 3 seminar halls, 1 auditorium and 6 labs. All the classrooms are equipped with technology such as projectors, smart boards, wireless microphones, sound system, etc.
- The library is stacked with the necessary books pertaining to the syllabus as well as extra reference material. Around

11,950 books, 20 magazines, 06 journals, 5 newspapers daily is available in the library. The students are permitted to borrow books as per the library rules. Online resources that provide access to e-journals, e-magazines and research papers are made available to the students to update with the latest findings and studies. The library takes membership of N-List every year to enrich students with a wide variety of journals and books.

- Wi-Fi and LAN facilities are provided and internet for the students for instant accessibility of information available on internet.
- Each department is equipped with sufficient number of wifi enabled computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes a lot of its resources to provide an environment for its students where they are encouraged to indulge in sports and extra-curricular activities. This ensures a holistic development and an all-round personality.

Students are trained in sports under the guidance of qualified and specialized sports teacher. Every week, one hour is allotted for the sports in the time table, thus enabling the students to pursue sports. The students utilize these hours constructively to develop their physical skills as well as explore their interests to find their passion.

OUTDOOR GAMES

Name of the game, Number of courts, Area of each ground

- Volley ball 1 18m x 9m
- Basketball 2 26m x 14.5m
- Badminton 3 13.4m x 6.1m

YOGA CLASSES:

Yoga classes are conducted for the faculty and students by expert yoga trainers. Trainers are hired from Art of Living foundation. Every week 2 hours are scheduled for yoga classes.

CULTURAL ACTIVITIES:

The college believes in all-round development of its students. Three auditoriums are allotted for conducting different types of cultural programs. 50-100 students actively participate in these events. Activities conducted include dance (solo and group), ramp walk, singing, Instrument playing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

31

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.scwconnect.com/NAAC Data/AQAR 2022-23/M 4 1 1 ICT rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.78

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with a reading capacity of 80 students. Digital Library is an additional facility for the benefit of the students and faculty. Digital Library has 5 computer system with internet connection for students to access digital content like NPTEL video lectures, browsing NLIST websites, educational YouTube channels and PDF notes and other course materials. Our library has a diverse collection of 11,950 books which includes textbooks, year books, competitive exam books, fictions, proceedings that support the content beyond syllabus. Library also provide question papers for preparing University examination. Library subscribes 06 journals on multidisciplinary subjects, five newspapers and 20 magazines from local vendors. Library also provides access to 6000+ e journals and 1,99,500 e-Books under NLIST program of INFLIBNET.

Library has fully automated and Integrated Library Management system as follows:

Software

Automation

Version

Year of Purchase

Expiry Date

Auto lib

Full

1.0

2010

2025

Main modules of this software includes -

Book/Magazine/Journal/Newspaper entry in multi languages, Member Management, Issue/Return, Library Card Printing, Automatic Cataloging, Bar Coding, Book Searching, No Dues Generation, Library Audit List etc.

Bar coding: Issue and return of books is carried out with the help of barcode system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.5

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- College aims at providing the futuristic facilities to its students so that they can utilize these resources to reach greater heights. To enable this, the institution frequently updates its IT facilities to provide its students with the best of facilities.
- 24 Classrooms have been equipped with LCD projectors and all of them are supported by audio visual systems.
- The entire campus is monitored by CCTV facility. The CCTV installed at strategic places help monitor the campus activities.
- The college is facilitated with 94 computers that are accessible to the students as well as the teachers for academic and co-curricular purposes.
- Wi-Fi is available at all labs, library and staff rooms.
- The borrowing of books in the library is being digitized. Each book has its own unique barcode and so does every student's ID card.
- Information about upcoming events is available on the website. This allows the parents to be aware of the programs being conducted in college as well.
- For easier communication, circulars including important

notices to students and parents are also posted online via website, email, WhatsApp groups. The academic calendar as well as the course information is also updated in the beginning of every academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.scwconnect.com/NAAC Data/AQAR 2022-23/M 4 1 1 ICT rooms.pdf

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.78

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LABORATORY

The laboratories in the college are furnished according to the statutory rules. Necessary equipment and material are procured to deliver to the students the best standards of education.

LIBRARY

Annual budget of the library is sanctioned by the management for the purchase of learning resources. Funds allocated are used for procuring the books, e-resources and other reading materials as per the user needs.

CLASSROOM

The environment of students when they study plays a pivotal role in their performance. It therefore becomes extremely necessary to provide them with a surrounding that is conducive, comfortable and spacious.

SPORTS

A sports committee is created to handle the matters and concerns related to sports. This committee consists of students as well as concerned faculty. A meeting is held on the last Saturday of every month to discuss matter. Issues like the following are discussed in these meetings:

- Financial - Budget preparation, allocation of budget
- Organization - planning, execution and conduct of competition

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_4_2_2_B_LabManual.docx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

244

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.scwconnect.com/NAAC_Data/AOAR_2022-23/M_5_1_3_merged.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

447

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

447

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sunbeam College for Women, Bhagwanpur envisions to develop and reinforce the custom of being dutiful, devoted towards the society and the Nation and thereafter keeping the essence of discipline in one's life. The college has key role in the development of positive work environment and boost students for the participation in various activities like academics, sports, cultural and social. The college has a very active and dynamic student council and class representatives whose major objectives are to uphold the qualities and values of discipline and integrity within the campus, maintain harmonious relation among students and teachers and inculcate the habit of participation among students from all the streams in the college. The College has formed various committees (Sports, cultural, civic, academic, social, assembly, cyber force, training and placement cell, alumni committee, creativity etc) which provide diverse avenues to enhance their potential of leadership, thus equips them for becoming better citizens. The Student Council and the class representatives not only represent the college at state and national level in various activities of sports, academics etc. but also assist student fraternity in organizing various activities related to them.

File Description	Documents
Paste link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_5_3_2_merged.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Sunbeam College for Women was registered on 16 Dec, 2020 and was established with a view to stay connected with the Alumni. The association is a non-profit organization and aims to take suggestions regarding various developments that should take place in the college. The college believes that the Alumni are the brand ambassadors to the world and thus invite them to train their juniors with their immense expertise in their respective fields, thus shaping and building better future for the younger generation. The college invites the Alumni for various activities such as Grooming sessions, career counselling, mentoring the juniors etc. They also helps in the Placements and providing of Internships to the students studying in the college. The Alumni can contact the college on alumniscwbgn@gmail.com for engaging and supporting in various activities.

Objectives of Alumni Association

To Update and maintain Alumni records. To encourage, nurture and promote close relations among the Alumni themselves as well as with the Alma Mater. To promote unrelenting belonging to the Alma Mater among the Alumni by being in regular contact with them. To disseminate information regarding their Alma Mater through various platforms. To guide and assist Alumni who have recently completed their courses of study. To provide a forum for the Alumni for exchange of ideas on academics, cultural and social issues. To Organize and coordinating reunion activities of the Alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

• Sunbeam College envisions to develop culturally rooted, globally oriented, self-reliant women committed to achieve excellence through duty, devotion and discipline.

MISSION:

- To reinforce the custom of being dutiful, devoted towards the society and the Nation, thereafter keeping the essence of discipline in one's life.
- To make students sensitive about social concerns, human rights and thus help them being an eco-conscious individual.
- To facilitate young women to come up with their leadership quality, take pride in self and identity and thus become the change makers of the society.
- To equip and empower students with relevant knowledge, competence, value and creativity to face global challenges.
- To inculcate in students the concept and importance of women empowerment.
- To pursue student-centric learning for self-development & skill development among students.
- To educate the women of tomorrow, we aim to practice in teaching-learning, researches and extension activities.

Systems and practices are laid down in the college to reflect the mission such as devotion to society and nation. All students and staff of the college greet one another with "Jai Hind" which is a unique practice in educational institutions.

File Description	Documents
Paste link for additional information	https://sunbeamcollege.com/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The managing committee of the college formulates policies and action plans in view of the changing needs of the society from time to time, to achieve the collegemission.
- Leadership of the institution involves the representatives of various stakeholders at various levels to ensure the interaction with stakeholders, protection of their interests and constructive contribution by the stakeholders to the society as a whole.
- Policy formulations are done after detailed study, analysis, deliberations and consultations with the experts and stakeholders before a policy decision is taken.
- Creating new benchmarks of excellence and achieving the same is an ongoing process where our effort is to plan for future and to get the same executed in the above perspective.
- Organizational changes are effectively implemented from time to time to maintain transparency, efficiency and to speed up the decision-making process at various levels.

File Description	Documents
Paste link for additional information	www.sunbeamcollege.com/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has developed a long-term strategic plan to realize its vision and mission. All the stakeholders of the college are

involved in the strategic plan formulation.

Objective, goal and commitments are translated into action by the collective leadership of the college. Financial and other resource allocation are mobilized by the college.

One such example of implementing one of the key action items of strategic plan was "Learning through Edtech". The IQAC and Academic committee was asked by management to study and implement this objective.

A blended model where a combination of in-class and online teaching was chosen and roll out of the plan was done in a phased manner by the college.

1. Budgetary allocation for resources was obtained from the college management.

2. Technology and tools were identified such as digital content, digital library, projectors, internet, smart classrooms and computers.

3. Teacher and student training plan by trainers was put in place for all the teachers on education technology tools.

4. Suitable vendors were shortlisted and contract was issued.

5. The objective was implemented by the institution across all departments over an academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	www.sunbeamcollege.com/naac-supporting-documents/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The hierarchy of the institution facilitates effective governance, decentralization, effective leadership, transparency and stakeholder feedbacks at all levels. College has defined roles and

responsibilities in place via human resource policy, recruitment and selection policy, promotion policy, grievance redressal mechanisms, Service rules etc.

The Management Committee is the principal executive body of the College and, is the apex body which is involved in framing the strategic plans and policies. It is also responsible for the operation of the college.

The Management Committee appoints the Principal of the institution and is advised and supported by Management Committee. Principal looks into the curricula, teaching methods, student progress and policies and procedures, budget, hiring and evaluation of staff with the help of the senior teachers.

Administrator is responsible for all administrative functions and roles such as Accounts, front office, library, transport, maintenance, human resource, administration, sports, information technology, cafeteria and mess, stores and proctor.

IQAC promotes quality parameters in the college. It is formulated on the basis of the recommendations given by the NAAC. The IQAC Coordinator is responsible for development, application and monitoring of quality benchmarks.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	www.sunbeamcollege.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Maternity leave**
- **Casual leave:** All the staff gets 14 days Casual leave in an academic year.
- **Medical leave:** Medical leave of 10 days / Annum is allowed to all Teachers and Administrative staff, subject to verification against appropriate supporting documents & medical certificate.
- **Retirement Benefit:** Staff members get retirement benefit under the Sunbeam rules on retirement from Sunbeam group of educational institutions.
- **Employee Provident Fund (EPF):** Staff members get the facility of Employee Provident Fund (EPF) scheme.
- **Fee concession:** Staff members get tuition fee concession in sunbeam schools / colleges for two children.
- **Paid summer and winter vacation leave.**
- **Financial support to attend FDP/Workshop/Conferences and seminar etc.**
- **Employee state insurance scheme (ESI):** The staff members who are eligible under employee state insurance scheme get this facility.
- **Leave for Evaluation of Examination copies:** Faculty members get duty leave for evaluation of examination copies in affiliating university.
- **Transport facility:** Transport facility is available for teaching and non-teaching staff.
- **Medical facility:** Well-furnished Infirmary is available in campus. Access to doctor and nurse is provided in campus. Ambulance services for emergency.
- **Long Service Recognition:** Staff members who reach ten (10) years and twenty (20) years are facilitated by the

management .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance appraisal system works towards the improvement of the overall organizational performance and individuals for ensuring the achievements of the overall organizational vision and mission. In line with this, the college has designed a self-

appraisal form for teaching, non-teaching and administrative staff. The appraisal form has a range of parameters on which the respondent has to response on the scale of 'A' to 'D'. The self-appraisal form ranges questions of various parameters such as self-control, enthusiasm for work, punctuality, use of ICT in teaching, knowledge of subject matter, behaviour with colleagues, professional ambition, cooperation with administration etc. At the end of academic year, every staff member is required to fill and submit the self-appraisal form to the principal. The principal gives her remarks and forward the same to Administrative Head for her final observations.

Feedback forms in the form of questionnaire are issued to the students of each department. Information about the teachers and different aspects pertaining to the teaching process and infrastructural facilities in the college. A team consisting of administrative head and principal goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process and others.

File Description	Documents
Paste link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_6_3_5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has a well-established system of internal and external financial audit. The internal audit is conducted by Jain Bothra & Company, Chartered Accountants. Internal Audit covers various aspects such as Implementation of schedule of authority, Capitalization of Projects including all tender documents, checking of receipts, issues, disposal payments and checking of all stock and store registers including monthly balancing, checking of accuracy of all bank reconciliation, Vouching & Verification of Assets and Transactions, Verification of bills and payments and Compliance with statutory laws. Audit objections raised, if any, are properly addressed and appropriate actions are taken so that they do not occur in future.

External financial audit is taken by M/s S. Aahuja & Associates, Chartered Accountants annually. Auditor ensures that all payments are duly authorized. After the audit, the report is sent to the management for review. Any queries, in the process of audit is attended immediately along with supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_6_4_1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: Being a self-financed college, the main source of funds is the fees collected from enrolled students. Besides that, there are few other sources such as - sale of admission form, fees for issuing transfer certificate (TC) and character certificate (cc). The college does not receive fund/grant from any governmental body/statutory body or any other external sources.

Optimal Utilization of Resources: The college updates its infrastructure regularly. At the end of the session, the principal/Administrative head estimates the infrastructural and other requirements for the new session and prepare annual budget accordingly and endorse the same for approval of management. All proposals for major purchases are approved by the management. whereas major purchases are made through requisition by concerned department/faculty members' The College receives/collects and uses funds/fees through cash /cheque/ RTGS /NEFT mode. As per the priority, funds are utilized for infrastructural development and beautification. Funds are also utilized for ICT devices and upgradation, student development and necessary equipment for the skill-based learning. Every single rupee received/collected is utilized through proper channel, such as quotation, discussion with IQAC and approval by management. College has a well-established system of Internal/External audit. All the accounts are audited by the concerned auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at the institution has taken the following initiatives to ensure quality assurance strategies and processes:

1. Workshop on Research Methodology, Tools and Techniques in Interdisciplinary Sciences, Python and Machine Learning, IPR.
2. Skill Development Training on Microsoft Word, Fundamental Web Designing (HTML5+CSS3).
3. Skill Development Workshop - Daksham
4. Workshop on Safe Campus.
5. Workshop on Digital Marketing in collaboration with MakeSkill.
6. Certificate programme in Banking Finance and Insurance in collaboration with Bajaj Finserv.
7. Grooming and Dining Workshop - Pehchaan 2.0
8. Life skill courses - YOGA conducted in the institution.

9. Guest lectures/visits were organised for holistic development of students.
10. Upgradation of classrooms.
11. Modification of teachers' self-appraisal forms for the session 2022-23.
12. Encouraging all the departments for the use of ICT tools and learning platforms in teaching learning.
13. Green Initiative - Plantation.
14. Social Services - Blood Donation.
15. Career Counselling Sessions - Organised in collaboration with Unacademy and TIME

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC implemented full-fledged Information and Communication Technology (ICT) for teaching learning process across all programs of the institution. Teachers were provided with training to use technology for teaching. Software and hardware required for teaching were procured. Smart projectors, screens, computers and audio support were purchased.

Digital books, CD's and access to digital databases were made available in the library.

Teachers developed video and audio lectures, PPT's, question bank for both formative and summative assessment.

IQAC conducts Orientation program for the incoming students in which they are made aware of the teaching learning process, the various co-curricular activities, discipline and culture of the college.

Students are apprised of the Time-Table, Programme syllabi before the class commences.

IQAC has implemented outcome-based education concepts such as course outcomes and program outcomes. It was decided to formulate

program outcomes and course outcomes for all programs in the college. Internal Assessments were aligned to outcome-based education. Teachers and students were briefed on the outcome-based education. Workshops were organized to educate all the stakeholders of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	www.sunbeamcollege.com/activities/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sunbeam College for Women Bhagwanpur has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or

social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of the employees as per the roaster.

1) **Safety & Security:** To ensure a safe and secure campus, CCTV cameras have been installed in all the classrooms, offices, lounge and waiting areas, laboratories, stairs and balconies, main entrances, seminar halls and common room.

2) Female security executives have been appointed to ensure gender sensitivity and safety at the same time.

3) All the buses are GPS enabled and are always under security vision through security cameras during transit.

4) SCW Bhagwanpur has a Student's Common Room with proper ventilation, 24-hours CCTV surveillance, music system enabled computers and two washrooms. There are indoor games like Ludo, Carom, Chess etc. kept in the Common Room inventory.

5) Sunbeam College for Women Bhagwanpur ensures periodical events and guest lectures that promotes substantial gender equity.

6) College promotes events such demonstrative lectures on Grooming, Female health and hygiene, Women Selfdefense activities and training programs.

7) SCW Bhagwanpur also organizes interactive sessions to ensure career counselling and guidance for budding female entrepreneurs and professionals.

File Description	Documents
Annual gender sensitization action plan	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_7_1_1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.scwconnect.com/NAAC_Data/AQAR_2022-23/M_7_1_1_A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

A. 4 or All of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following waste are being disposed by the college:

- Solid waste management
- Liquid Waste Management
- Minimizing paper usage
- Carbon offsetting
- Plastic/tobacco-free campus

Solid waste management

The college focuses on collection of solid waste at several locations in the campus, several dustbins are kept for particular waste.

The waste is adequately segregated at the source. Other waste like metals, glassware, newspaper and stationery, etc., are sold to vendors for recycling. Leftover food from the cafeteria is used for cattle feeding.

Liquid waste management

The water tanks are equipped with sensors to check any water loss through overflowing or electricity wastage. Also, the AC effluent is collected in the bucket and is used for irrigation purposes.

Minimizing paper usage

College adopts an almost paperless concept by maximizing the circulation of information through digitalized mode.

Carbon offsetting

All the college vehicles have Pollution Under Control (PUC) certificates.

Plastic/tobacco-free campus

The college condemns tobacco use on the campus as per the regulations, and slogans and banners are placed to spread awareness across the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	www.scwconnect.com/NAAC_Data/AOAR_2022-23/M_7_1_3_B.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

Bhartiya Sanskriti Gyan Pariksha: Bharatiya Sanskriti Gyan Pariksha, an examination conducted by the spiritual organisation in Haridwar called Shantikunj tests knowledge about Indian culture.

Intach Heritage Volunteer Training and Workshop and Painting Competition:

INTACH's College Heritage Volunteer Training programme is a pioneering initiative undertaken with the support and endorsement of the Ministry of Culture, Government of India since November 2012. The training provides a platform to raise a general awareness among the youth to protect their heritage and train them in becoming leaders and exemplary citizens in caring for the heritage and culture of the country.

Kashi Tamil Sangamam: The Kashi Tamil Sangamam seeks to celebrate North and South India's historical and civilizational connections. "Coming from Tamil Nadu to Kashi means coming from one home of Mahadev to His other home.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At SCW Bhagwanpur, we believe in giving holistic all-round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the National Voter's Day, National Science Day, Environment Day, World Blood Donor Day, International Yoga Day, Road Safety Week, etc. involving students.

Sr. No.

Name of the Activity

1

Slogan writing, drawing competition and oath taking event on National Voter's Day

2

Slogan writing, Poster making competition on National Science Day

3

Plantation Drive on Environment Day

4

Blood donation camp on World Blood Donor Day

5

Participated in Yoga camp in International Yoga Day

6

Slogan writing, Poster making competition and oath taking event on Road Safety Week

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College makes tremendous efforts in celebrating national and international days, events and festivals throughout the year.

Independence Day and Republic Day: To inculcate and nurture the principles like Sacrifice, Dedication, Devotion, Struggle, Patriotism.

Teachers Day: Teacher's Day is celebrated every year on 5th September and this day is dedicated to Dr. Sarvepalli Radhakrishnan.

Hindi Diwas- This day is celebrated on September 14 every year to promote Hindi as Matra Bhasha

National Voter's day: Every year on 25th of January National Voters' Day is celebrated in College.

International Yoga Day : June 21 is marked as International Yoga Day to celebrate ancient Indian art of healthy living.

National Youth Day: It is celebrated on January 12, every year to honor birth anniversary of Swami Vivekanand.

Munshi Prem Chand Jayanti: Sunbeam College celebrates Premchand Jayanti, paying tribute to one of the greatest writers in the field of Hindi literature, and birth anniversary of Munshi Premchand on 31st July.

World environment day: World Environment Day is celebrated every year on 5th June.

World AIDS day: Every year World AIDS Day on 1st December is celebrated by College NSS Wing.

National Science Day: SCW, bhagwanpur celebrates National Science Day every year on 28th February.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A) Title of the practice: Students' centric approach

1. Objectives of the Practice

?To create a simulation of the industry: This provides real time learning to the students.

? To create a platform for the students to get industry exposure.

? To make the learning experience of students more enriching and to increase students' satisfaction through imparting content beyond syllabus.

?To bridge the gap between academia and industry.

?To ensure that all eligible students avail the scholarship offered by government institutions.

?To motivate the students for their holistic development.

Best Practice 2:

Title of the Practice: Social Out reach programs.

Out- reach Programs

Social outreach program was introduced in the college to bring home to the minds of the students a change of attitude towards the helpless abandoned people. Every class gets an opportunity to engage in this outreach program. The program is arranged early with necessary permissions and the NSS Wing of the college conduct

the program

1. Eye Testing Camp
2. Blood donation camps in the Campus
3. Plantation on world environment day

<https://sunbeamcollege.com/image-gallery>

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Objective of the practice

- To gain power and control over their own lives and acquire the ability to make strategic choices.
- To develop society by up skilling their potential and knowledge.
- To encourage gender equality and to ensure sustainable development of the country.
- To raise the status of women through education, awareness, literacy and training.
- To encourage to take up leadership roles in all the spheres of life.

1.Promoted to show their entrepreneurial skills by visiting various industries.

2.International Yoga Day is observed so as to make women of tomorrow mentally and physically strong and also to acquaint them with different facts of Yoga, diet plan and weight loss to stay healthy.

3.Under flagship of NSS (National Service Scheme) various events are organized by college so as to make cadets self-reliant and self-sufficient.

4.Training program on self-defense helps to prepare for unexpected situations and also helps to develop increased mental and physical health.

5. Talk on women health and hygiene plays an important role to prevent physical illness.

6. They are given opportunities to participate in Yoga and Zumba sessions for physical and mental fitness.

7. The students are encouraged in their career through Career Counseling.

For more details please visit the below given link:

<https://sunbeamcollege.com/nss/>

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the next academic session 2023-24:

- • Add-on Courses to be started.
- • Increase the number of MoUs with institutes and companies for employability.
- • Accelerate Campus placement.
- • Provide academic environment to the aspiring students of rural areas so that they can move ahead in their academic endeavour.
- • To train students in emerging technologies.
- • Help Students to build their knowledge and personal development through study facilities, library, reading room, e-resources etc.
- • To provide full flexibility to students to build talents and train in managing numerous activities of professional organizations.
- • The Institute aims at instilling a sense of self-discipline and accountability among students and also to develop respect for democratic, ethical, and moral values.